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| VENDOR APPLICATION |

Dear Vendor:

We would like to take this opportunity to invite you to apply to sell your food, merchandise, or arts and crafts at the 2019 Sound of Freedom marching band competition. It is presented by the Veterans High School Band Boosters and will take place on **Saturday, October 5th 2019** from approximately 12:00pm until 10:00pm at Freedom Field in Warner Robins, GA (times subject to change).

Applications should be mailed to P.O. Box 102, Kathleen, GA 31047. They must be postmarked no later than **August 2nd, 2019.**

We are expecting 12-15 Marching Bands at this competition. Band sizes range from 55 to 90 members per band plus staff. We expect parents and fans to come as well; increasing attendance numbers. We request that all vendors be prepared for the crowd size, and have enough product to last until the end of the day. Vendor booths must be attended during the duration of the event.

Please review the terms and conditions and fill in requested items and thank you in advance for your interest and support in the Sound of Freedom Marching Competition.

For more information or questions, contact Jessica Theis at soundoffreedombandcomp@gmail.com.

Jeremy Fermin

Director of Bands

Veterans High School

<https://www.veteransband.org/>

**TERMS & CONDITIONS**

**CONTRACT FOR VENDOR BOOTH:** Vendors are required to submit and accept the terms and conditions for the Sound of Freedom marching band competition prior to being approved by the band booster executive board. Approval will be decided no later than **August 16th, 2019.** Notifications will be sent via email by theVHS Band Boosters. Vendor payment must be submitted as soon as you are notified of approval by the executive board.

**VENDOR ACCEPTANCE:** Vendors will be approved by the Veterans High School Band Boosters Executive Board.

**PRODUCTS:** VHS Band Booster Club reserves the right to sell food, soft drinks, water, chips, and candy with the right to pre-approve all other food and/or drinks to be sold by vendors. VHS Band reserves the right to deny a vendor from participating in the event should the products be deemed inappropriate for a high school event. Vendors therefore will complete a description of the merchandise they will be selling on the registration form (the type of food and/or drink must be listed).

**BOOTH COSTS:** $75.00 fee + 20% of the gross sales made by your company.

**PAYMENT OF COSTS:**

* Once notified of selection, the $75.00 booth fee is due by **Friday**, **August 23rd, 2019.** Vendors must send a check or money order**,** payable to Veterans High School Band Boosters in the amount of $75. Vendor understands if payment in full is not postmarked by the date listed above, **the registration form will be denied without processing and will lose its priority.**
* The 20% of sales is payable at the end of the competition. **<INSERT HOW YOU WANT IT PAID/DOCUMENTATION REQUIREMENTS>**

**ELECTRICITY:** Access toelectricity is very limited at the stadium. Spaces near and electrical outlet will be given on a first come first serve basis. Vendors will be required to supply their own extension cords and power strips. Please note in your application if you would to be considered for space with power.

**Advertisement:** We will advertise your company over the intercom at the competition. We will also provide a link on the Sound of Freedom website.

**DATES AND HOURS:** The Sound of Freedom marching competition will take place on Saturday, October 5th 2019 from \_\_\_\_\_\_\_\_ to approximately\_\_\_\_\_\_\_. Vendor booth must be attended during the duration of the event.

**VENDOR BOOTH SET UP:** All vendors are responsible for their own setup. Vendors may setup Saturday, October 5th, 2019 between 10am -12 noon. **All vendors are expected to be setup and ready by 12 noon.**  Upon arrival, vendors will report to the registration table to receive their booth assignment. Vendors will use the side gate entrance off Cohen Walker Drive for unloading their merchandise and then must immediately move their vehicle to the parking area. All vendors will be located in the paved area around the stadium.

**PARKING:** The designated parking spaces will be sent via email

**VENDOR BOOTH BREAKSDOWN/CLEAN UP: Vendors agree not to breakdown the booth or to do any packing before the awards ceremony.** Vendors will have an hour and a half to breakdown their table. Vendors are expected to take all merchandise, props, trash. Decorations, etc. with them upon leaving the event. All vendors must leave the school premises no later than \_\_\_\_\_\_\_\_\_\_\_. No items may be left behind.

**CARE OF SCHOOL GROUNDS, BUILDING, AND EQUIPMENT:** Vendors shall not injure or deface the grass, the vendor area, or the equipment of the vendor area. When such damage occurs, the vendor shall be liable to the owner of the property so damaged.

**LIABILITY:** Vendors agree that the VHS Band or its booster club will not be held liable for lost, stolen, or damaged merchandise.

**CANCELLATION:** Vendor cancellations must be in writing to the Veterans High School Band no later than **Monday, September 23rd, 2019** in order to receive a refund less than the sum of $25 which the VHS Band shall retain as a cancellation charge. No refunds will be given for any cancellations after **Monday, September 23rd, 2019,** under any circumstances. In the event that the VHs band must cancel this event, the club will refund vendor fees in full to vendors.

There will be a bounced check fee of $25

The Veterans High School Band Boosters shall be entitled to close a vendor space at any time for failure by any vendor representative to perform, meet or observe any term or condition listed above. The vendor shall not be entitled to a refund of any part.

The vendor does hereby release, acquit, forever discharge & agree to hold Veterans High School Band Boosters Club, Veterans High School Band Program, Veterans High School, and Houston County Public Schools, its employees &agents and expenses & compensation whatsoever that may accrue on account of or in any way growing out of any and all know, unknown, foreseen & unforeseen bodily & personal injuries & property damage & the consequences thereof resulting from the participation in the event sponsored by VHS Band Booster Club, unless such injury is the result of any negligent act or omission by any employee & or agent of Veterans High School

**Vendor Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Business Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description of items sold:

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**VHS Band Booster Club Use Only**

**Items approved by: YES NO If no, why:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Booth/ Truck Fee Paid :$\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Paid:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Rct#\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Confirmation letter sent: Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**