2018-2019 HANDBOOK



GRIT

JEREMY FERMIN

DIRECTOR OF BANDS

HANNAH CAVENDER

ASSOCIATE DIRECTOR OF BANDS



veteransband.org

Dear Parents & Students,

It is with great pleasure that we welcome you to the 2018-2019 edition of *the* Veterans High School Instrumental Music Department! Our goal is to make the Veterans High School Instrumental Music Department the envy of middle Georgia and throughout the state. I know with your help we can make that happen.

Parents, thank you for letting your child participate in the musical arts. Without support from parents and the community, there could be no band program. The Veterans High School Instrumental Music Department will be entertaining for you and emotionally fulfilling for your child. It takes three parts to make a great band program: the students, the staff and parents. It is our sincere hope you choose to get involved with our fantastic band booster program to help continue moving this band forward.

Band members are constantly on display; each must always be aware of the importance of exemplary behavior. You should remember that you represent yourselves, your family, Veterans High School, the Houston County community, and the State of Georgia whenever and wherever you perform. Any misconduct at any time casts a negative light on the the band and all those you represent and may well undo the good work of loyal alumni, students, and community members.

To have the kind of band that we all want will require grit and determination. We must make positive strides to establish and maintain great attitudes and work habits. We must never settle for mediocrity! We assure you we will give 110% to this program and it is our hope that you will join us by being dedicated and committed to taking this program to its highest potential.

This band has a reputation as a "powerhouse" among other band directors both at the high school and collegiate level. We will endeavor to maintain the rich tradition of excellence that is already in place and continue moving this band on and ever upward. We're setting our expectations very high because we know you will rise to meet and hopefully exceed them. Buckle up! It's going to be a fun, exciting year!

Please take time to thoroughly read and become familiar with this handbook. It is full of important information regarding policies and procedures and everything in it will be adhered to and followed. We are also excited to announce the launch of our updated website, veteransband.org! Make sure to book mark this and check it regularly. This upcoming year is going to be memorable for the program and we cannot wait to get started!

Musically,

Jeremy Fermin Director of Bands

Hannah Cavender Associate Director of Bands



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TABLE OF CONTENTS

Welcome Letter	2
Table of Contents	3
Identity	4
Website QR Code	5
General Guidelines	6
Instructor Courses	6
Course Goals & Outcomes	7
Required Materials	7
Student & School Owned Instruments	7
Grading Method & Descriptions	7
Performances	8
Performance Attire	8
Participation	8
Playing Test	9
Written Assignments	9
Final Exam	9
Classroom Procedures	9
Discipline Procedures	10
Financial Obligations	10
Band Obligation Quick Guide	11
Attendance Policy	12
Marching Band After School Procedures	13
Recommended Woodwind Mouthpieces	14
Recommended Brass Mouthpieces	14
Instrument and Equipment Care	14
Out of School Band Opportunities	15
Large Group Performance Evaluation	15
Parent / Teacher Conferences	16
Band Lockers	16
Lost or Damaged Property	16
Lettering	16
Honor Chords	16
2018-2019 Critical Days	17
Directory	18
Sample Acknowledgment Form	19



THE BANDS OF VETERANS IDENTITY

MISSION:

To Entertain

accomplished by creating music worthy of distinction.

VISION:

To be the standard all bands aspire to be.

RULES:

- 1. Don't make stupid decisions
- 2. No Complaining

VALUES:

- 1. Having Fun
- 2. Grit
- 3. Hardworking students regardless of playing ability.
- 4. Integrity
- 5. Passion, Not Emotion
- 6. Enjoying the Process

EXPECTATIONS:

- 1. Think of yourself less and the team more.
- 2. Do your job and be thankful.
- 3. Understand that all decisions aim to make The Bands of Veterans better, stronger and more efficient.
- 4. Have a growth mindset.
- 5. Make purposeful practice a priority.
- 6. Try
- 7. Take pride in how we treat others and our property.

How WE DEFINE SUCCESS:

"The peace of mind which is the direct result of self-satisfaction in knowing that you made the effort to do the best which you are capable." —Coach John Wooden



veteransband.org



Scan above QR Code to get to band website

We're excited to announce the launch of our new website: veteransband.org! This is a great resource with many documents and resources to your band student. Things that can be found on website include:

- -Calendar of Events (able to sync to device)
- -Marching Band Music & Recordings
- -Charms Access and FAQ's
- -Documents & Forms that are used in class and marching band
- -Contact information for faculty, staff and band boosters
- -Information on the programs the Instrumental Music Department has to offer
- -Fingering Charts & Scales for all instruments
- -Maps to Veterans High School as well as Freedom Field.

Guest Area & Charms Password:

VeteransHSBand

Case sensitive

GENERAL GUIDELINES

The purpose of these guidelines is to ensure the most productive rehearsal atmosphere.

- 1. Make intelligent decisions
- 2. Disrespect of directors, staff, and other students is absolutely unacceptable and will not be tolerated.
- 3. All students shall comply with any request made by Mr. Fermin, Ms. Cavender or their staff or designee.
- 4. Attendance is mandatory at all events. Never assume an event or rehearsal is cancelled because of inclement weather.
- 5. To be early is to be on time, on time is late, and to be late is unacceptable.
- 6. All Veterans High School and Houston County Board of Education Policies will be enforced.

INSTRUCTOR COURSES

1st Period—Music Theory (Fermin) / Music Appreciation (Cavender)

2nd Period—PLANNING

3rd Period—Wind Symphony

4th Period-Freshman Woodwinds

5th Period—Freshman Brass & Percussion

6th Period—Wind Ensemble

7th Period—Color Guard (Fermin) / Music Appreciation (Cavender)

SYLLABUS

<u>Course Goal:</u> The primary objective of band is to entertain. This will be accomplished through the music that is performed at the highest level possible. To perform at this level will require a focus on fundamentals that will be taught during class. The classes will work on technique, characteristic sound development, and music appropriate for its level.

Expected Outcomes: The students will be able to:

- 1. Perform major scales
- 2. Perform alone and with others
- 3. Read and notate music
- 4. Evaluate music and music performances
- 5. Understand music in relationship to history and culture
- 6. Listen to, analyze, and describe music

Required Materials:

- -Instrument
- -Pencil
- -Folder or Binder to keep music organized
- -Brass: valve oil / Woodwinds: 3 single reeds or 2 double reed

Student vs. School owned instruments:

There is a limited supply of school owned instruments. With a growing program students will from time to time have to share a school owned instruments. The school owns the following concert instruments and their marching equivalents: piccolo, oboe, bassoon, bass clarinet, tenor saxophone, bari saxophone, French Horn (now known as simply, "horn"), bass trombone, euphonium and tubas. <u>Students using school owned instruments are expected to provide their own mouthpiece.</u>

If students play the following instruments, they are expected to provide their own: flute, clarinet, alto saxophone, trumpet, tenor trombone.

GRADING METHOD & DESCRIPTIONS

A 90-100

B 80-89

C 70-79

F 0-69

15% Daily participation

45% Performances & Major Playing Assessments

20% Minor playing, written assessments, and extra rehearsals

20% Cumulative final exam

GRADING METHOD & DESCRIPTIONS (CONT.)

Performances: Standard 53.03810 of the Georgia Music Standards states: "Participation in concert performances outside of regular class hours is expected." Students are made aware of upcoming performances and band events in plenty of time. Because this is a performance based class, students are required to be at **ALL** performances. **Veterans does not offer a non-performance band class.** If you cannot make this commitment, please choose another elective. You have been provided a performance calendar in a timely manner to assist you in avoiding conflicts. If the student misses an extra rehearsal or performance with a valid excuse (see attendance policies), it is the individual student's responsibility to coordinate an individualized make up assignment. In addition to this handbook, we will follow school guidelines for excused and unexcused absences. Any exception must be cleared by the Director at least two weeks in advance.

<u>Performance Attire:</u> Students in the Freshman Concert Band (4th & 5th Periods) will be required to wear all black for every performance. For gentlemen: black pants, shirt, belt, black socks and black shoes. For ladies: black skirt, dress or pants, black shoes, shirt, blouse, etc. Please make arrangements to have the appropriate clothing at the concerts. Failure to be in dress will negatively affect the students' performance grade. IF IT'S NOT BLACK, DON'T WEAR IT.

Students in Wind Ensemble as well as Wind Symphony will be required to wear concert black: gentlemen in tuxedos and ladies in long black dresses. Both of these items will be ordered through the band boosters. The cost is a one-time expense of **\$100** for tuxedos and **\$75** for dresses. It will be the students' responsibility to maintain and keep these item.

<u>Participation:</u> Every student is expected to be prepared for class every day and to play at appropriate times. A daily grade will be assigned and the average will be logged in the grade book at the end of every week. Loss of points include but are not limited to:

- -The student does not have the required materials for class.
- -The student refusing to play their instrument.
- -Excessive talking.
- -The student engages in any behavior that disrupts the learning environment.

GRADING METHOD & DESCRIPTIONS (CONT.)

<u>Playing Test:</u> Periodically, there will be playing tests during class time. The student will perform the test during class time either in front of the class or one on one with an instructor. Students will be assessed based on the GMEA score Rubric including:

- -correct rhythms
- -correct notes
- -correct articulations
- -correct musicianship (dynamics, phrasing, etc.)

Written Assignments: Students from time to time will be required to do brief writing assignments on various topics. Both grammar and content will be graded.

<u>Final Exam:</u> This course includes a cumulative exam at the end of each semester. The final exam during first semester and second semester is worth 20% of the semester grade.

CLASSROOM PROCEDURES

<u>Entering the Room:</u> Students will quickly and quietly enter the room and retrieve their instruments from their assigned lockers. Once the bell rings, students will have four minutes to assemble their instruments, be in a chair, have music out and in order for the days rehearsal. Failure to be prepared when class starts will negatively affect their participation points.

<u>Bathroom Policy:</u> Students are to use the bathroom before and after class. Only extreme emergencies (vomiting, bleeding, etc.) will be allowed during instructional time. Students that abuse the bathroom policy will be referred to administration.

<u>Dismissal from Class:</u> Students will be allowed between three to five minutes at the end of class to put their instruments up as well as stack their chairs and stands. Once packed up, students will assemble near the door and wait until the bell rings. Once the dismissal bell rings, students will quickly and quietly exit the room.

DISCIPLINE PROCEDURES

While it is expected that members of the Veterans High School Instrumental Music Department act professionally and with maturity at all times, there are some instances where consequences to inappropriate behavior are warranted:

First Offence: Verbal warning

Second Offence: Student / teacher conference.

Third Offence: Parent contact

Fourth Offence: Disciplinary referral

*Excessive offences could result in dismissal from the band program

FINANCIAL OBLIGATIONS

<u>Class Band Fee:</u> A **\$25 per semester** activity fee will apply for students enrolled in a band class. *Fees are used to help with copying, transportation, guest clinicians, etc.*

<u>Marching Band Fees:</u> The total annual fee for marching band is **\$250 per year**. New members to the Warhawk Squadron will pay an **\$80 one-time fee** that will cover bibbers and shoes the first year they participate. Color guard fees are separate and are detailed on page 11.

<u>Money:</u> It is of the utmost importance that money is paid <u>on time</u>. Failure to do so could result in the band not being able to fulfill its financial obligations. **Money must be placed in an envelope that can be found between Mr. Fermin and Ms. Cavender's doors then placed in their hands. The outside of the envelope must be filled out in its entirety before it is accepted.**

<u>Financial Assistance:</u> Students and parents who have financial difficulties will need to speak to the director. Fundraisers and payment plans will be available to ensure that ALL STUDENTS who wish to participate in the Veterans Band program will be given the opportunity to do so.

<u>Obligation List:</u> Students that fail to pay their semester band fees will be added to the school obligation list and will be unable to exempt their semester finals. The Instrumental Music Department will submit delinquent students to the obligation list on December 1st for the fall semester and May 1st for the spring semester. After those dates, only cash or money orders will be accepted to rectify the outstanding balance.

^{*}Any major infraction, fighting, cursing, etc will result in an immediate disciplinary referral.



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BAND OBLIGATIONS QUICK GUIDE

This is not a comprehensive list. From time to time, other obligations for specific events such as trips, purchases, etc. will be added to your charms account if it applies to you.

DESCRIPTION	COST
Semester Fee	\$25 per semester (\$50 total per year) the fall semester fee is waved for marching band students
Tuxedo	\$100 (for gentlemen in Wind Symphony & Wind Ensemble)
Dress	\$75 (for ladies in Wind Symphony & Wind Ensemble)
Returning Marching Band Fee	\$250 , annually
New Student Marching Band Fee	\$330 (\$250 + \$80 one-time bibber & shoe fee)
Replacement Marching Shoes	\$45
Replacement Marching Band Bibbers	\$40
Marching Band Instrument Rental	\$65
Marching Percussion Stick Fee	\$25
Returning Color Guard Member Fee	\$355
New Color Guard Member Fee	\$495
District Honor Band Fee	\$35
Individual Reeds	\$3 (wooden) \$20 (synthetic)

ATTENDANCE POLICY

Attendance is mandatory at all events including performances and rehearsals. Band is one of only a few organizations that require 100% participation by every individual for the success of the whole. With that said, there will be situations where a student will have to miss a rehearsal or performance. **Students MUST fill out the blue** *Absence Notification Form* and **submit to a director PRIOR to the missed performance or rehearsal.** Absences will be coded as "Excused" or "Un-Excused;" see below for descriptions of each:

Excused Absences:

<u>Emergency:</u> These absences are the result of unforeseen circumstances such as sudden illness, family illness, or death in family. Contact Mr. Fermin *immediately* if an emergency should occur. A note acknowledging the absence is required upon return.

Non-Emergency: The following are acceptable non-emergency excused absences:

- religious observances
- medical appointments (please try to schedule around rehearsals)
- legal obligations
- family visitation

<u>Documentation</u>: When presenting a doctors' note, please have the doctor be specific with his or her orders so the band staff can follow them.

All non-emergency excused absences MUST be submitted prior to the missed event. Failure to do so will result in disciplinary action.

Unexcused Absences:

An unexcused absence is defined as failure to show up to a Veterans Band event without prior approval and/or an absence for any reason other than the excused absences listed above. Consequences for unexcused absences are as follows:

- More than one unexcused absence from rehearsal will result in a reduction in the marking period grade
 - An unexcused absence from rehearsal <u>may</u> result in suspension from performance
- Students with more than THREE unexcused absences or ONE unexcused performance absence, could possibly be dismissed from the band.
 - Any other punishment deemed appropriate by the Director of Bands and staff.

Understand that just because a note or email is provided, that does not mean it will be coded as "unexcused." This will be evaluated on a case by case basis.

Tardiness:

Rehearsal and performances BEGINS at the time indicated on the calendar; therefore, students are expected to arrive early in order to get their instrument ready and into proper formation. Unexcused tardies will be treated like unexcused absences and will have appropriate consequences.

Practice Dismissal:

When picking up your student from practice, please use the parent pick up lane in front of the school. DO NOT park next to the trailers adjacent to the band room. This is for safety purposes. Parents and students need to be punctual when leaving practice/games/competitions. It is unacceptable for students to have to wait more than 15 minutes after practice is over for a ride.

MARCHING BAND AFTER SCHOOL PROCEDURES

- 1. Students are to be in the band room by 3:00pm.
- 2. No student should be roaming the halls.
- 3. Students are permitted to go change in the restrooms closest to the band room, but must return immediately when finished.
- 4. Students will line up at 3:25pm and march to the field at 3:30pm.
- 5. You are considered tardy if you are not in line outside the band room when the drum majors call the band to attention.
- 6. Students that are tardy, for any reason, from one-second to five minutes will be required to stay after for 15 minutes. Students that are over five minutes tardy must remain an additional 30 minutes after to make up lost time.
- 7. No sunscreen or bug spray in the building (or by the outer door).
- 8. Food is permitted in the band room after school, but if trash is found you shall run.
- 9. Leadership is responsible for enforcing the above procedures.

RECOMMENDED WOODWIND MOUTHPIECES

Clarinet: D'Addario Reserve X5 or Vandoren M30

Bass Clarinet: Vandoren B45

Alto Sax: Selmer Paris S80 C* (alto) or Vandoren AL3 Tenor Sax: Vandoren TL4, Selmer Paris S80 C* (tenor)

Bari Sax: Yamaha 5C or Vandoren BL3, Selmer Paris S8o C*(bari)

RECOMMENDED BRASS MOUTHPIECES

Trumpet: Bach 3C

French Horn: Holton Farkas MC

Trombone: Bach 6.5 AL or Bach 5G (large bore)

Euphonium: Schilke 51D (large bore)

Tuba: Conn Helleberg

INSTRUMENT AND EQUIPMENT CARE

School-owned instruments and equipment become the responsibility of the student to whom they are assigned. Any damage other than normal wear and tear will need to be repaired at the student's expense. A \$65 instrument rental fee for marching band students using marching instruments will be assessed to those students.

Personal instruments must always be maintained in top playing condition. Always show the director your instrument before taking it in for repairs. Remember that horseplay can cause damage to instruments and equipment. Be careful with your own instrument, place it out of harm's way if it is necessary for you to put it down, and never play around with or play on anyone else's instrument.

OUT OF SCHOOL BAND OPPORTUNITIES

<u>District Honor Band / Region Band / All-State:</u> Students are highly encouraged to audition for the GMEA District 11 Honor Band and the Georgia All-State Band. These ensembles are comprised of the most talented musicians in the district and state. To be selected for these ensembles is a great honor. District Honor Band Auditions, which serves as the first round of All-State auditions, are held in early December every year. If a student passes the first round, they move to the final round of All-State auditions in January. Region Band is determined by the second round scores.

<u>University of Georgia Janfest:</u> Students that have performed above and beyond the duties of a band member will have the opportunity to attend The University of Georgia Janfest. There will be two rounds to get accepted: one at the high school level the other at the University level. Students will write a one-page essay as to why they believe they should be nominated. The names of the students that pass the essay round will be sent to UGA; at that point the University will pick students based on instrument needs. Please watch the board for the specific dates in January.

<u>Solo & Ensemble:</u> Students are highly encouraged to participate in solo and ensemble. Solo and Ensemble is an opportunity for students to be rated on a solo or a small ensemble performance. Small ensembles consist of brass quintet, woodwind quintet/quartet, trios, duets, etc.

<u>Local Community Bands:</u> There are two community bands in the area: The Wellston Winds and the Middle Georgia Youth Wind Ensemble. Be on the lookout for information concerning each group.

Large Group Performance Evaluation (LGPE)

Each year, the Georgia Music Educators Association sponsors a Large Group Performance Evaluation for high schools and middle schools in GMEA's districts. The Concert Band, Wind Symphony and Wind Ensemble will be rated by qualified adjudicators from across the state.

PARENT / TEACHER CONFERENCES

We at Veterans High School welcome parents' questions and concerns. We advise contacting us by email because that will generate the most prompt and thoughtful response.

If a face to face meeting is necessary, we welcome you! We want to maintain the integrity of the rehearsal schedule so your student receives quality instruction. Therefore, we kindly request that questions and concerns wait until <u>AFTER</u> a rehearsal has ended or schedule an appointment ahead of time. Please understand that we may not be available if you show up unannounced.

BAND LOCKERS

Each band student will be issued a band locker. Students will be required to use the lock provided. *You may not use a personal lock; it must be a school issued lock.* Students will not be permitted to go to their band locker between classes. It is important to keep the lockers free and clear of trash.

LOST OR DAMAGED PROPERTY

The Veterans High School Instrumental Music Department and the Houston County School System will not be held liable for any lost or damaged property in the band room, band bus, or band trips.

LETTERING

Students that complete 2 full years of marching band or three years of concert band are able to earn a band letter. Letter ordering occurs through the Neff Company and eligible students will receive an order form from the directors.

HONOR CORDS

In order to receive honor cords for graduation, a band member must do the following:

- 1. Be a graduating senior
- 2. Have auditioned and been accepted to the South Georgia Region Honor Band.



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2018-2019 CRITICAL DAYS

Does not include any called after school rehearsals

All dates & times subject to change.

Download the Charms calendar for most current band events.

CONCERT BAND CRITICAL DAYS

Veterans Day Concert—November 12, 2018 in Veterans Auditorium

Christmas Concert—December 6 & 7 2018 in Veterans Auditorium

District Jazz Auditions—October 2, 2018 at Veterans High School

<u>District Honor Band Auditions (First Round All-State)</u>—December 8 at Perry High School

All-State Final Round—January 5, 2018 at Houston County High School

Symphonic Camp—Saturday, February 2, 2019 (Wind Ensemble & Wind Symphony ONLY)

District Jazz Band—February 13, 2019 at Baldwin High School

District Honor Band—February 14-16, 2019 at Baldwin High School

Pre-LGPE Concert—February 21, 2019 in Veterans Auditorium

All State Band- February 28-March 2, 2019 Athens, GA

LGPE-Possible Dates March 7th, 8th or 9th at Houston County High School

Solo & Ensemble—April 27, 2019 at Gray Station Middle School

Jazz Band & Percussion Ensemble Concert—April 30 2019 in Veterans Auditorium

Spring Band Concert — May 2nd & 3rd in Veterans Auditorium

MARCHING BAND CRITICAL DAYS

Marching Percussion & Guard Guard Camp—July 9, 10, 11 from 8:00am-4:00pm

Marching Band Leadership Report—July 11 from 8:00am-4:00pm

Marching Band Rookies Report—July 11 from 12:00pm-4:00pm

FULL BAND CAMP— July 12, 13, 16, 17, 18, 19 from 8:00am-6:00pm

Post Band Camp Rehearsals—July 24; 26; and 30 from 4:30pm-7:30pm

<u>Regular After School Marching Rehearsal</u>—Every Tues, and Thurs. from 3:30pm-6:30pm

Monday Rehearsals- August 20, September 24, October 15, October 22

Competition #1- September 29, 2018 Band Blast at Southeast Bulloch High School

Competition #2- October 20, 2018 Sound of the County at Harris County High School

Band Night- October 23, 2018 at the MAC

Competition #3- October 27, 2018 Heart of Georgia at Warner Robins High School

Christmas Parade- December 1, 2018

2019 Spring Training—May 16-18, 2019



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DIRECTORY

Director of Bands

Jeremy Fermin jeremy.fermin@hcbe.net

Associate Director of Bands

Hannah Cavender hannah.cavender@hcbe.net

Guard Instructors

Hannah Banbury Sarah Stuart

Percussion Instructors

Aaron Barnes, Front Ensemble Cameron Dale, Percussion Aaron Reid, Visual / Percussion

Adjunct Staff

Tom Brown, Retired Director of Bands, Clarinet Instructor Laura Hancock, Flute Instructor

Transportation Coordinator

Chris Round

Uniform Coordinator

Vesna Hargett Chris Bill

Co-Presidents

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Jerry Daniels
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Brian Hargett

Secretary

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Chaperone Coordinator

Cathy Sillence



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SAMPLE

This is a copy for your records. Please return the insert.

ACKNOWLEDGMENT OF UNDERSTANDING

I,				
Student Signature	Date			
and will support all rules and regulation regulations and I understand that if the consequences outlined in this handbool and the band staff with any requests that child risks negative consequences. I agr	k. I agree to support Mr. Fermin, Ms. Cavender at are made; I understand that if I do not, my ree to pay the band fee and acknowledge that if he flagged. It is my responsibility to ensure my	r f I		
Parent/ Guardian Signature	Date			

INSTRUMENTAL MUSIC DEPARTMENT

"You first compete with yourself before competing against others; if you cannot beat your last best result, do not be surprised if it seems difficult to compete against external competitors."

-Archibald Marwizi, Making Success Deliberate



Jeremy Fermin—Director of Bands, <code>jeremy.fermin@hcbe.net</code> **Hannan Cavender**— Associate Director of Bands, <code>hannah.cavender@hcbe.net</code>
340 Piney Grove Rd. Kathleen, GA 31047 • 478.218.7569

ACKNOWLEDGMENT OF UNDERSTANDING

Due Friday, August 3, 2018

Department printed in this band handle and I understand that if I violate them I handbook. I agree to follow any request designee asks of me; if I do not comply consequences. I agree to pay the band f	(print student's name), have read and f the Veterans High School Instrumental Musicook. I affirm that I will abide by the regulation I am subject to the consequences outlined in that Mr. Fermin, Ms. Cavender or their I understand there will be negative see and acknowledge that if I do not, my recordity to be punctual at all after school rehearsals	ns his
Student Signature	Date	
and will support all rules and regulation regulations and I understand that if the consequences outlined in this handboo and the band staff with any requests the child risks negative consequences. I ag	k. I agree to support Mr. Fermin, Ms. Cavende at are made; I understand that if I do not, my ree to pay the band fee and acknowledge that is flagged. It is my responsibility to ensure my	er if 1
Parent/ Guardian Signature	Date	